

**Oxford Academy & Central School Board of Education
Special Meeting
April 24, 2023**

Mr. Godfrey called the meeting to order at 6:00 p.m.

Call to Order

Mr. Godfrey led those present in the flag salute.

Flag Salute

Additions: 6.2 Approve Amending 2022-2023 Instructional Calendar, 9.5 Approve MOA with OTA on Faculty Meetings, 9.6 Approve MOA with OTA on Enrichment, 9.7 Approve Math Teacher Resignation, 9.8 Acknowledge Bus Attendant Resignation, 9.10 Approve Substitute Support Staff
Deletions: None

**Additions/
Deletions**

Present were Trustees: John Godfrey, Betsy Locke, Nathaniel Emerson and Matthew Leach. (*Julie Gates was unable to attend.*)

Present

Superintendent

John Hillis

School Business Manager

Erin Gramstad

District Clerk

Michele Rice

Visitors

Sarah Palmer, Megan Kappauf, Sarah Leach, Denise Shaver, and OM students

Visitors

Approve Minutes

Mr. Leach made a motion, seconded by Mrs. Locke to approve the meeting minutes of April 11, 2023. Yes-4, No-0, Motion carried.

Minutes

Reports/Presentations

Odyssey of the Mind Presentation – OM team members, Emily Williams, Ahnalee Kappauf, Clara Leach and Gabby Palmer shared a presentation with the BOE. Their team took 1st place in the state competition and will move on to the national competition. They presented the BOE with a trophy and banner to display.

**Odyssey of
the Mind**

OT and The STEAM Program – Mrs. Shaver talked about and shared examples of visual training exercises she conducts with students. She noted she has seen significant improvements with students this year. Due to the noticeable progress, she decided to research what had changed. Mrs. Shaver stated she looked at a few possibilities and when she visited the PS STEAM room it all came together. She applauded Mr. Kappauf and what is happening in the STEAM room because she can already see the positive impact it is making on visual perception skills.

**OT & The
STEAM
Program**

2023-2024 Budget Presentation – Ms. Gramstad noted New York State has not yet passed the budget, it has been extended through April 28. Oxford Academy's proposed budget of \$22,909,507 remains the same. Ms. Gramstad stated the state has discontinued transportation reserves, however, the district can have a repair reserve or a capital reserve.

**2023-24
Budget**

Public Comment

None

Superintendent's Report

NYS Comptrollers Auditor's Report – Mr. Hillis reported having a final debriefing on the audit. He was pleased with the outcome. After several months of researching which area to audit, the auditors settled on transportation and service contracts. Mr. Hillis noted the audit was very comprehensive and included recommendations. One was to renegotiate the rental space agreement with Leonards Bus Sales. Ms. Gramstad stated the auditors applauded the special education department on Medicaid billing. Mr. Hillis will create a corrective action plan and submit it to the NY State Comptroller's Office.

**NYS
Comptrollers
Auditors
Report**

Communications

None

Old Business

Mr. Emerson made a motion, seconded by Mrs. Locke to approve resolutions G1-G1.5. Yes-4, No-0, Motion carried.

04-23(2) G1

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Parochial School Transportation requests for the following students for the 2023-2024 school year:

Transportation Requests

Holy Family

Paysen Wildenstein

Wyatt Wildenstein

Valley Heights Christian Academy

Michael Ives

Tucker Ives

04-23(2) G1.5

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve amending the Oxford Academy & Central School Instructional Calendar for the 2022-2023 school year as follows, May 25 will be a half day of instruction, May 26 will be a give back day with no school, June 20, 21 and 22 will be half days for primary and middle school students and June 23 will be no school for students, employees are to report.

2022-23 Instructional Calendar Amendment

New Business

The BOE was presented with the 2023-2024 Board of Education Meeting Schedule to review for approval at the May 2 meeting.

BOE Meeting Schedule

Business Office

Warrants were given for information only.

Mrs. Locke made a motion, seconded by Mr. Leach to approve resolutions G2-G7. Yes-4, No-0, Motion carried.

04-23(2) G2

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the proposed Delaware-Chenango-Madison-Otsego BOCES Administrative Budget for the 2023-2024 school year in the amount of \$2,836,035.

BOCES Admin Budget

04-23(2) G3

BE IT RESOLVED: that the Oxford Academy & Central School District Board of Education does hereby cast one vote for **Yvonne LaViola**, and one vote for **Melissa Stagnaro** to fill the vacant seats for the position of board member of the Delaware-Chenango-Madison-Otsego BOCES Board of Education.

BOCES BOE Member Candidates

04-23(2) G4

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of Michele Rice as Chairperson for the Annual Meeting and Election to be held on May 16, 2023 from 12:00 – 8:00 p.m. at the Oxford Academy High School Media Center, Oxford, New York.

Annual Election Chairperson

04-23(2) G5

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the General Ledger Report for Extracurricular Account for the following month:

Extracurricular Account Report

March 2023 \$55,987.41

04-23(2) G6

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Treasurers Report for February 2023 as given.

Treasurers Report

04-23(2) G7

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby acknowledge receipt of the Internal Claims Auditor Report prepared by DCMO BOCES for March 2023.

Internal Claims Auditor Report

Personnel

Mr. Leach made a motion, seconded by Mrs. Locke to approve resolutions C1-C7. Yes-4, No-0, Motion carried.

PERSONNEL

04-23(2) C1

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the following appointment for the 2023 Summer STEAM Academy Program, at \$45.00 per hour.

Annick Donahue – Summer STEAM Camp Coordinator

Summer STEAM Academy Program Coordinator

04-23(2) C2

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the following appointment for the 2023 Summer Theatre Camp Program, at \$45.00 per hour.

Christopher Rovente – Summer Theatre Camp Coordinator

Summer Theatre Camp Program Coordinator

04-23(2) C3

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the following appointments for the 2023 Summer Bridge/Catalyst Program, at \$40.00 per hour.

Kimberly Bohannon - Summer Bridge/Catalyst Instructor
Edward Holmquist - Summer Bridge/Catalyst Instructor

Summer Bridge/Catalyst Instructor

04-23(2) C4

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the advisor appointments for the 2022-2023 school year as follows:

Primary School Advisors

Spring Stage Director - **Kate Cirello**

Stipend

\$2,043.00

Spring Stage Director K. Cirello

04-23(2) C5

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Memorandum of Agreement (MOA) with the Oxford Teachers Association for Faculty Meetings as presented.

OTA MOA Faculty Meetings

04-23(2) C6

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Memorandum of Agreement (MOA) with the Oxford Teachers Association for Enrichment as presented.

OTA MOA Enrichment

04-23(2) C7

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby accept **Sandele Wenzel's** letter of resignation from her position of Mathematics Teacher, effective August 31, 2023.

Math Teacher Resignation S. Wenzel

The BOE discussed the MOU's and voiced their concern with supervision of athletic students prior to practice/games and/or the lapse in time from buses returning from their regular runs. Mr. Hillis stated students will be supervised at all times.

Student Supervision

Mrs. Locke made a motion, seconded by Mr. Emerson to approve resolutions UC05-UC2. Yes-4, No-0, Motion carried.

04-23(2) UC05

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby acknowledge **Judith Struble's** letter of resignation from her position of Bus Attendant, retroactive to April 17, 2023 and her request to remain on the Bus Attendant PT substitute list.

**Bus Attendant Resignation
J. Struble**

04-23(2) UC1

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of **Judith Struble** to the position of full-time Bus Driver subject to successful completion of a probationary period as defined in the rules for the Classified Civil Service of Chenango County, retroactive to April 17, 2023, hourly rate of \$17.50. (Vice: T. Hall)

**Bus Driver
J. Struble**

04-23(2) UC2

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of the following Substitute Support Staff for the 2022-2023 school year.

**Support Staff
Substitutes**

Ashley Schneider - Bus Attendant PT Sub

Planning

Mr. Godfrey noted the following reminders.

- April 27, 2023 – CCSBA Spring Dinner

Reminders

Public Comment

None

BOE Member Comments/Concerns

Mr. Leach stated he was excited to see HS honor students rewarded with the Dunkin' treat and thanked Mrs. Murrer for arranging it.

Mrs. Locke noted how proud she was of the OM team.

Mr. Hillis reported Mr. Rovente will be attending a national conference on non-fiction research.

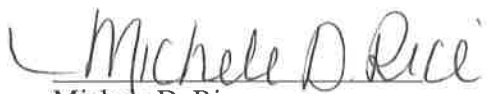
Mr. Godfrey stated Arbor Day is Saturday. This event will be recognized for 30 years of service and 150 trees will be handed out. Mr. Godfrey stated a former DCMO BOCES Board member may decide to run again.

BOE Member Comments/Concerns

There being no further action to come before this Board, Mrs. Locke made a motion, seconded by Mr. Emerson to adjourn. Yes-4, No-0, Motion carried.

Meeting adjourned at 7:01 p.m.

**Meeting
Adjourned**



Michele D. Rice
District Clerk